

DDD-PI-075

TO: Regional DD Program Administrators

FROM: Gene Hysjulien,
Director Disability Services Division

DATE: January 7, 1997

SUBJECT: Individuals Not Screenable for HCBS Waiver

EFFECTIVE DATE: Level of Care Screenings Due On Or
After October 1, 1996

A number of individuals receiving HCBS Waiver services--that are not exempted by DDD-PI-034 (3-26-93)--do not meet the criteria to be screened and are not eligible to have services reimbursed on their behalf by the State. Exceptions will be considered on an individual basis.

For an individual

- that has an '**N**' on the PAR Screening indicator, and
- is in a service not exempt from PI-034, and
- needs the current level of service,

the following procedure will need to be followed to request an exception:

- Call Robbin (adult) or Deb (child) to determine, if in fact, the individual does not meet screening criteria. (The cutoff points have been adjusted but have not been changed in ASSIST). If the individual still does not meet criteria, submit a letter to me with the following information:
- Describe the persons's condition that results in their current level of support need
- Identify what supports are needed
- Identify additional supports (other than DD funded services) that have been arranged or are in place
- Identify what other options are available to meet the persons needs Describe the plan and time frame to move the

person to a service consistent with need and screening status.

- Identify whether or not the individual has ever been admitted to a certified ICF/MR or Nursing Facility. (If that is the case, the person may be able to be screened regardless of the PAR scores. You will be notified whether or not the individual can be screened on this basis).

Upon Review, an exception may be given to fund services with all state funds until the person can be transitioned to an alternative service. The authorization for all state funds can not exceed one year from the date of screening expiration. A Case Plan/ISP authorizing the service with "State DDD" funding should not be completed until an exception in writing has been received from the State Office.

Regions will be charged all state funds for an individual given an exception that is in a service for which there is a regional allocation.

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