

DDD-GI-020

TO: Regional D.D. Program Administrators
Regional D.D. Case Managers

FROM: Patricia Nygaard, Administrator
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DATE: May 9, 1989

SUBJECT: Respite Care

As discussed at the Case Management Training meeting in Grand Forks, Authorizations for Respite Care should be completed just as they have been in the past. Enclosed is a supply of Authorization for Respite Care forms.

Authorization for Respite Care are completed for a one year period of time. This process should continue until August 31, 1989. Authorizations generated past this date must be for the amount of time between the start date and August 31, 1990. No Respite Care Authorizations should extend past August 31, 1990.

Examples:

- 1) Respite Care Authorization starting September 1, 1989. Authorize for a full year because the authorization will expire prior to August 31, 1990.
- 2) Respite Care Authorization with a start date of November 1, 1989. This authorization should be written for a ten month period of time with an expiration date of August 31, 1990.

As indicated at the meeting, we will make every effort to convert these authorizations into individual contracts when the Family Support Program becomes available. We hope to have a Family Support Program operational by October 1, 1989.

RP:PN:cp